



# Student Handbook

**THE HURRAH PLAYERS, INC.**

485 St. Paul's Blvd. Norfolk, VA 23510

Telephone: 757-627-5437

Fax: 757-623-7418

Web: [www.hurrahplayers.com](http://www.hurrahplayers.com)

Email: [hurrah@hurrahplayers.com](mailto:hurrah@hurrahplayers.com)

**THE HUGH R. COPELAND CENTER  
& THE PERRY FAMILY THEATRE**

112 W. Wilson Ave. Norfolk, VA 23510

## ABOUT US

**Mission:** The Hurrah Players, Inc., *Virginia's Leading Family Theatre Company*, is committed to unite and advance communities through accessible, quality, family-friendly performances and education.

**Vision:** To be a family theatre company that is recognized nationally for the quality of its productions and affordable performing arts education programs, the achievements of its alumni and its commitment to the Hampton Roads community.

**Motto:** *Making Dreams Come True!*

### **Philosophy:**

- To provide an environment where people of all ages can become involved and have opportunities to learn about the performing arts, develop their talents and grow as individuals
- To cultivate respect, understanding and the value of diversity
- To provide affordable performing arts training that promotes the building of strong character for all, regardless of race, religion, creed, or socioeconomic background
- To cultivate a family friendly environment and sense of belonging within the Hurrah Players' community
- To teach interpersonal skills through cooperation and teamwork
- To foster self-discipline in the areas of time management, focused attention, diligent effort, and perseverance
- To stimulate creativity and imagination
- To establish a sense of pride and standard of excellence
- To create a lifelong appreciation for musical theatre and the arts
- To encourage self discovery, the development of new skills and confidence to enable students to reach their fullest potential in life.
- To instill life-long Hurrah Players core values of : **Family, Diversity, Respect, Self Discovery, Excellence, Confidence, Creativity, Teamwork, Self Discipline and Growth**

**History:** Hugh R. Copeland and Paul A. Dicklin established The Hurrah Players in 1984 as a not for profit 501(c)3 organization. The name "Hurrah" is a combination of Copeland's first name "HUgh" and his middle name "RAiford". Since incorporation Hurrah has flourished under the continued direction of founder Hugh Copeland, offering practical education in the performing arts to the youth and families of Hampton Roads. Hurrah's status as *Virginia's Leading Family Theatre Company* is verified through consistent and purposeful opportunities that are appealing, appropriate, and affordable for every member of the family. Repeated collaborations with other area nonprofits strengthen Hurrah's community presence, as well as allow students valuable "beyond the stage" experience. In 2009, The Hurrah Players purchased the historic Old Norfolk Academy building in Downtown Norfolk, thus creating a permanent home for rehearsal studios, classrooms and offices. In 2014, Hurrah purchased a second building located at 112 W. Wilson Ave in the Norfolk Arts District. Dedicated in 2017 as The Hugh R. Copeland Center – this added facility serves as a permanent scenery/prop design shop and houses two education centers and The Perry Family Theatre.

**Leadership:** With advisement from a regional Board of Directors, Hurrah employs a full time Artistic Director (Hugh R. Copeland), a Managing Director (Katie Stone), a Director of Development (Eileen Carpenter ), a Director of Education (Lisa Wallace) and a Production Manager (Laura Lavan). An Honorary Board, deemed “The Dicklin Society”, is comprised of key individuals whose significant long-term support has been instrumental to the success of the organization. Instructors and Production staff are local professionals skilled and recognized in their respective fields.

**Our Company:** Each year Hurrah offers over 1000 hours of performing arts education through classes, day camps and workshops. Enrollment in our educational programs is open to any person, age 5 and up, with a sincere desire to participate. With an annual average of 1,000 students, hailing from each city in Hampton Roads and beyond, we proudly represent a broad demographic. Through our Scholarship programs, > 40% of participants receive tuition assistance, as no child is denied access to our classes for financial reasons.

*Participating with Hurrah is not just about being “on-stage”. The success of our students personifies with the life skills learned in our educational programs. With positive reinforcement in a professional, family-style environment, our students develop creativity, master cognitive skills, adopt positive social behavior and self-discipline and most importantly, achieve self confidence. We challenge and inspire our students in preparation for their greatest production - life! - Hugh R. Copeland*

Our performing company is comprised of Hurrah students and local adult talent. Each season, Hurrah produces at least 7 full length productions. Main-stage productions play in large (500+ seating) theatres in the region. Each of these productions includes public performances and weekday matinees for local schoolchildren and groups. Other studio productions are staged “at home” in The Perry Family Theatre and at venues throughout Hampton Roads.

Student, parent and community volunteers are the heart of Hurrah Players, donating thousands of hours annually to assist with both our educational programs and development of productions.

**Support:** Hurrah’s revenue is generated primarily through ticket sales, tuition, and grass-root fundraising initiatives. Generous operating support is also received from The Dalis Foundation, The National Endowment for the Arts, The Virginia Commission for the Arts, The Business Consortium for Arts Support, The City of Virginia Beach and the City of Norfolk.

**Financial Assistance:** Hurrah believes in equal opportunity for every person with a sincere desire to participate in our educational program. We are proud to offer tuition assistance for in-need families through the Kenneth V. Geroe Scholarship Fund. Scholarship Applications are available by request.

**Staff**

|                  |                         |  |
|------------------|-------------------------|--|
| Hugh R. Copeland | Artistic Director       | <a href="mailto:hcopeland@hurrahplayers.com">hcopeland@hurrahplayers.com</a>   |
| Katie Stone      | Managing Director       | <a href="mailto:kstone@hurrahplayers.com">kstone@hurrahplayers.com</a>         |
| Lisa Wallace     | Director of Education   | <a href="mailto:llwallace@hurrahplayers.com">llwallace@hurrahplayers.com</a>   |
| Eileen Carpenter | Director of Development | <a href="mailto:ecarpenter@hurrahplayers.com">ecarpenter@hurrahplayers.com</a> |
| Laura Lavan      | Production Manager      | <a href="mailto:llavan@hurrahplayers.com">llavan@hurrahplayers.com</a>         |

**Board of Directors**

|                     |            |   |
|---------------------|------------|---|
| Hugh R. Copeland    | Founder    | The Hurrah Players                        |
| Trish Wilbourne     | Chair      | Trustmark Properties, LLC                 |
| Joe Young           | Vice-Chair | Rutter Mills, LLP                         |
| Jerry Duck          | Treasurer  | Community Volunteer                       |
| Bob Batcher         |            | City of Norfolk                           |
| Brian Boehmcke      |            | Boehmcke Realty Investment And Consulting |
| Greg Branigan       |            | WBB                                       |
| Tom Fant            |            | Superior Plumbing                         |
| Pam Katrancha       |            | Garden Gazebo                             |
| Pat King, MD        |            | Patricia King & Associates                |
| Thomas H. Lee, Esq. |            | Tidewater Community College               |
| Dabney Napolitano   |            | Community Volunteer                       |
| Ruth Snyder Pugh    |            | Community Volunteer                       |
| Victor Spence       |            | Advanced SW Technologies                  |
| Andrea Warren, PhD  |            | Governor's School for the Arts            |

**The Dicklin Society**

|                                |                           |                        |                         |
|--------------------------------|---------------------------|------------------------|-------------------------|
| Carol Ashinoff                 | Bob Batcher               | Bob & Ann Bohannon     | Bob Burchette           |
| Kellie Burich                  | <i>Peter Decker</i>       | <i>Paul A. Dicklin</i> | Deborah M. DiCroce      |
| Dustin Elsea                   | <i>Sue Eskeridge, PhD</i> | Kathy Ferebee          | Joe Flanagan            |
| Paul Fraim                     | <i>Susan Garvey</i>       | <i>Ken Geroe</i>       | <i>Irvine Hill</i>      |
| James A. Hixon                 | Pam Katrancha             | John Kollmansperger    | Susan Krohn             |
| Tonette Lang-Brown             | Kathryn Maguire           | <i>Polly Martin</i>    | Sharon McDonald         |
| George Melnyk                  | Jeff Miller               | Dan Neumann, MD        | Mary Norris             |
| <i>Randolph "Nick" Nichols</i> |                           | <i>Alan Nusbaum</i>    | <i>Meyera Oberndorf</i> |
| Pat & Doug Perry               | Sallie Ryan               | Sylvia Watson          |                         |

## CODE OF CONDUCT:

### **General**

Hurrah Players are expected to be positive representatives of the organization which includes, but is not limited to, language, behavior and attitude that upholds the mission, vision and core values of The Hurrah Players, Inc. Hurrah strives to maintain an environment free from discrimination and harassment, where members treat each other with respect, dignity and courtesy. Additionally, members are expected to abide by all applicable state and federal laws.

### **Communication**

The primary means of communication with our Hurrah families is through a private web site powered by 'Team Pages'. The Hurrah Team Page site is for Hurrah students and parents to access information about class schedules, audition information, rehearsals and all things Hurrah. Please provide a legible email on class registration/ audition forms so you can receive a password to this site. Your password will be sent via email "invite". Please contact the office with any questions: 757-627-5437 or hurrah@hurrahplayers.com.

### **Bullying**

It is the intent of The Hurrah Players to provide all participating members (employees, students, families and patrons) with an equitable opportunity for a positive experience. To that end, Hurrah has a significant interest in providing a safe, orderly and respectful environment that is conducive to learning. Bullying is detrimental to student learning and achievement. **Bullying, as defined in this policy, is not acceptable conduct for any Hurrah Player, at Hurrah venues or Hurrah sponsored activities, and is prohibited.** Any person who condones or engages in conduct that constitutes bullying shall be subject to disciplinary consequences up to and including termination. Examples of conduct that may constitute bullying include, but are not limited to: Physical contact or injury to another person or his/her property; Threats of harm to another person, to his/her possessions, or to other individuals, whether transmitted verbally, in writing, or through cyberspace; Blackmail, extortion, demands for protection money, or involuntary loans or donations; Non-verbal threats and/or intimidations such as use of aggressive or menacing gestures; Stalking; Blocking access to Hurrah property or facilities; Stealing or hiding possessions; Repeated or pervasive taunting, name-calling, belittling, mocking, put-downs, or demeaning humor relating to personal characteristics, whether or not the person actually possesses them, that could reasonably be expected to result in disruption of the instructional program or operations of Hurrah, or that results in a hostile environment for the individual. Persons who have been bullied or who observe incidents of bullying are encouraged to report this behavior to the General Manager. Acts of reprisal or retaliation against any person who reports an incident of bullying are prohibited.

### **Sexual Harassment**

Sexual Harassment is forbidden. It shall be understood to be: unwelcome sexual advances; requests for sexual favors and other verbal communications or physical conduct of a sexual nature in which the conduct substantially interferes with an individual's performance or creates an intimidating, hostile, or offensive environment.

### **Tobacco/Alcohol/Drugs**

Hurrah Players shall not smoke or otherwise use tobacco products inside the Hurrah building or venues, or in the presence of minors at any Hurrah sponsored activities. The unlawful manufacture, distribution, possession, or use of a controlled substance is prohibited at Hurrah Players venues and activities. Exceptions can be made to allow for the legal possession and/or consumption of alcohol at designated events approved by the Hurrah Director or Manager. Any member who violates this regulation will be subject to disciplinary action, up to and including termination.

### **Animals**

Animals (except Companion Dogs for individuals with disabilities) are prohibited at any Hurrah Players' site or activity, including rehearsals, classes, and performances unless prior permission of the Director/Manager has been secured.

### **Weapons or Facsimiles**

Possession of firearms, knives, explosives, or other dangerous weapons, B-B/pellet guns, mace, pepper gas, or facsimiles at any Hurrah venue or in attendance at any Hurrah function at any location is forbidden. Prior permission of the Hurrah Director or Manager must be secured to include weapons in productions or to use for any other purpose.

### **Cell phones**

Cell phones/pagers/iPods etc. are not to be used during class time, rehearsals or performances. All electronic devices should be turned to silent during all educational activities and performances.

### **Food/Beverages**

Unless otherwise permitted by the Artistic Director, all food (including gum) and drinks (except water) should be consumed in the Student Resource Room or the Green Room. Water is allowed in all locations except the production booth. There is to be no food (including gum) or drinks of any kind in the production booth.

### **Trash/Belongings**

Do not bring large amounts of money or valuables with you to Hurrah activities. You are responsible for your personal belongings and should always throw your trash in the proper receptacles. The "Lost & Found" container is emptied regularly and without notice.

### **Parking**

Parking is not provided by The Hurrah Players. There is some on-street metered parking behind our St. Paul's building on Bank Street. The two closest parking garages are MacArthur Center Garage and the Bank St. /Charlotte St Garage. There is some on-street parking available in front of The Copeland Center on Wilson Ave. Visit [www.norfolk.gov/parking](http://www.norfolk.gov/parking) for maps and rates. During main-stage productions produced at the TCC Roper Theatre, cast/crew may purchase a temporary parking pass through Hurrah to use during tech week/performance weekend for the MacArthur Center Garage.

### **Venues**

The Hurrah Players location on St. Paul's Blvd. in downtown Norfolk houses our main offices and hosts most of our educational activities. (We do not keep regular office hours at The Copeland Center). A touch key pad for entry is located by the front door.

Hurrah families are given the access code and this code should not be shared with anyone outside of the organization.

Hurrah rehearsals take place at the main studio and The Hugh R. Copeland Center. 'Tech week' rehearsals take place at whichever venue the production is playing. The Hurrah Players scene shop is located inside The Hugh R. Copeland Center on 112 W. Wilson Ave in Norfolk. Our parade float and set pieces are stored at this location. Prior to loading in to venues for tech week, this location is where sets are built, painted and prepared for each production.

### **Auditions**

Adults and all enrolled Hurrah students are eligible to audition for our productions. Be aware that participating with our productions requires significant commitment of time, energy and focus. With respect for the Hurrah organization and participants, please carefully consider your ability to fully commit to the demands of a Hurrah production before auditioning.

Many students are unaware of the audition process in casting a show and often feel unsure of what is expected. Here are a few tips that might help make your audition less intimidating.

- The purpose of auditions is to see each student in his or her best light, performing as comfortably as possible.
- If the show is a musical (most Hurrah productions are musicals), the student should prepare a song that best exhibits his or her vocal abilities. Students should bring an accompaniment c.d. (one without vocals; also called instrumental or 'karaoke'), or have someone accompany you live on the piano. A great source for appropriate music is [www.musicalcreations.com](http://www.musicalcreations.com)

- Acting auditions include reading from a script. The student should be aware that we are looking for characterization, projection, vocal expression, the ability to take direction, and the ability to relate to the other actors. Often students are asked to do improvisations which allow the student to concentrate on the emotion of the scene.
- Regarding dance and movement auditions: the students are given routines and steps consistent with the requirements of the show. Frequently the dance for groups is not difficult and simply demands rhythm, counts and stage presence. At other times, dances may require more trained students with specific abilities.
- Often we have many qualified performers for limited roles, making auditions difficult for the casting panel. Therefore, in addition to specific talents of each student, we must cast with demands of the script (age, size, type of voice, etc.) and availability of the student for rehearsals and performances.
- Auditions are by appointment only. The date(s) for auditions are typically 6-8 weeks prior to the performance.
  - Call the office to schedule an appointment.
  - Arrive at least 20 minutes early for appointment in order to complete an audition form
  - Write legibly on the audition form and be honest about schedule availability and prior commitments
  - A panel of judges will review your audition piece
  - Only the casting panel and those auditioning shall be present in the audition room. Parents and guests should remain in the waiting area.
  - Occasionally, the panel will need to see the student for second audition, known as a “call back”. This does NOT mean a call on the telephone. It means we need to see the student audition again.
  - Call back and casting information is provided on the Hurrah Family web site “Team pages” . It is the responsibility of the student to check for this information. We do NOT call the students to notify of casting status.
  - Students not cast in the production are encouraged to seek feedback from the Artistic Director.

### **Production Etiquette & Responsibility**

Not everyone who auditions for a performance is cast, so please understand being cast in a show is a privilege and responsibility. “There are no small parts, only small actors!” If your role was not important, we would not cast you. Productions are successful when everyone works together in a positive manner. Each Hurrah Player should actively support and promote the production and organization, on stage and off.

- Cast members are expected to attend, on time, all scheduled rehearsals and performances.
- Respect the directors and stage managers as authorities.
- Respect and actively support your cast and crew.
- Check your mailbox and Call Board daily (in the Resource room).
- Sign in for each rehearsal/performance.
- Have pencils for blocking rehearsals. Bring your music and scripts to rehearsals.
- Be proud of your work. Work on it until it becomes outstanding.
- When not on stage during rehearsals, do not talk in the rehearsal hall/backstage.
- Learn to take criticism gracefully and gratefully.
- Become aware of your progress and show a desire for improvement.
- Concentrate. Be happy, thoughtful, cooperative and pleasant.
- If illness or emergency arises, please contact the Hurrah office ASAP to alert of your tardiness or absence.

- Parents/guardians are not expected to attend rehearsals with their children but must be prompt in dropping off and picking up. Hurrah is NOT responsible for students before/after rehearsals.
- Cast and Crew should respect their performance space and dressing rooms. Keep belongings properly labeled, contained and orderly. Do not touch/move other people's belongings/costumes/props.
- If parents/guardians choose to stay during rehearsals, please do not distract or interrupt the process. The director(s) will ask for help if they need it. Director(s) have the authority to close rehearsal at any time to families/guests.
- Please do not challenge or undermine the decisions of the director (s) by performing or encouraging your child to perform in any way they have not been instructed. If there is a question or concern about you/your child, please ask to speak to the Director(s) and/or Production Stage Manager before/after rehearsal/performance.
- During tech week and performances: **ONLY CAST AND CREW ARE ALLOWED BACKSTAGE**. (Young children in the cast will be allowed to have one adult parent/guardian assist with pre-show preparations but then must exit backstage by ½ hour prior to performance.
- Please ask family, friends and guests to meet you in the theatre lobby after the show.
- During tech week and performances: **CAST AND CREW ARE NOT ALLOWED IN THE HOUSE** (Unless authorized by Director, cast and crew are not permitted to watch from the audience.)
- Do not ask/attempt entry to venues before scheduled call time
- No food or drink in the theatre or dressing rooms & Only water allowed onstage
- No sitting or obstructing the stairwells in the theatre, lobby and backstage
- Venue access during rehearsals for everyone is through the back stage door only
- Venue access during performances for talent and tech staff is through the stage door only

### **Materials**

Costumes, props, music, scripts and other educational and production materials are property of The Hurrah Players. During productions and certain educational activities, materials will be loaned to students. These items are to be respectfully cared for and returned promptly upon completion of activity. Students should not 'help themselves' to any Hurrah materials without prior express permission and guidance from Director and/or management.

### **Comps/Discounts**

Tickets for actively enrolled Hurrah students are \$10. Cast members of a current production may request, *in advance*, 1 complimentary ticket. Volunteers working backstage (Stage crew, fly rail etc.) and House Manager(s) may request, *in advance*, 1 complimentary ticket. These requests must be done *in advance* of Opening Night- via phone or in person. Volunteers working Front of House positions (Usher, concessions etc.) do not receive complimentary tickets but may occupy vacant seats after the performance has begun. Discount tickets are available for children, seniors, and military families (active and retired). Group rates are available for parties of 10 or more.

### **Photography/Videos**

Photographs and/or video are occasionally taken of students and/or families during class time, rehearsals or performances which may be used in Hurrah's promotional materials including media releases/advertisements and grant proposals. These images will be used without further consent or compensation. Photography and or video recording of any kind are strictly prohibited during live performances. Only Hurrah management can approve the capturing/reproducing/posting of performance images/recordings. Hurrah typically offers a professionally recorded DVD of each production which can be purchased by cast and crew members. These recordings are not for sale to the general public.

## **Weather & Make-Up Classes**

Hurrah does not often cancel classes and/or rehearsals for inclement weather. If conditions are severe, we typically follow the recommendations from V.D.O.T., the city of Norfolk and/or the Norfolk School system. If cancellation is necessary, we will post to the Hurrah Family web site. We do not post cancellations to our public web site. When possible, Hurrah will offer make-up classes and/or rehearsals. Under no circumstances should anyone risk their personal safety or well being to attend Hurrah activities.

## **Responsibility & Safety**

The Hurrah Players, Inc. will assume no responsibility for any injury or illness incurred by any participant or for any loss or destruction of personal property while on the Hurrah premises or at any Hurrah sponsored activity. Any adult convicted of a felony or any offense involving the sexual molestation, or physical or sexual abuse, or rape of a child, or convicted of a crime of moral turpitude, is not permitted to engage with minors at any Hurrah sponsored activity.

## **Get Involved**

In order for our organization to thrive, we rely on the entire family for support. To keep fees to a minimum, we regularly ask for assistance from our families for volunteer service and/or donations. Volunteers help clean our building, work on productions\*, assist in the office and more. Donations of restroom supplies, printer paper and blank cds are always accepted. Please help our family in any way that you are able. ‘Many hands make light work!’ Most volunteer hours and supply donations equal Star Points. Star Points can be exchanged for discounts on tuition and performance tickets. For details on the Star Point opportunity – please visit the Student Resource Room in Hurrah. Additionally, if you or someone you know is interested in making a monetary donation or becoming a sponsor of The Hurrah Players- please let us know!

\* Production Volunteers: Volunteers are a crucial part of The Hurrah Players. Below is a basic description of expectation and commitment for production volunteers. Additional details are provided for each production.

**House Manager:** Responsible for the care/well-being of the audience and the areas of the theatre that the audience uses.

Reports to: Production Stage Manager, Box Office Manager (and venue House Manager, as necessary)

Experience/Skill: Prior experience as an usher is helpful. Should already be familiar with, or have time to learn, seating chart. Adult comfortable supervising other volunteers and working with the general public.

Time Commitment: 60 minutes prior to performance until 30 minutes after performance.

**Usher/Ticket Taker:** Assist the House Manager in the care and well being of the audience.

Reports to: House Manager

Experience/Skill: No prior experience necessary. Adult comfortable working with the general public.

Time Commitment: 45 minutes prior to performance until 30 minutes after performance.

**Stage Door Monitor:** Ensures that only authorized persons are admitted through the back stage door.

Reports to: House Manager

Experience/Skill: No prior experience necessary. Adult comfortable working with the general public.

Time Commitment: 90 minutes prior to performance until 30 minutes after performance.

**Concessions Manager:** Supervises sales of concessions before performance and during intermission.

Reports to: General Manager, Production Manager

Experience/Skill: No prior experience necessary. Adult comfortable supervising other volunteers and working with the general public. Capable of being responsible with money/cash box.

Time Commitment: 60 minutes prior to performance until 15 minutes after intermission

**Concessions Assistant:** Assists with sales of concessions.

Reports to: Concessions Manager

Experience/Skill: No prior experience necessary. Mature teen and older comfortable working with the general public.

Capable of being responsible with money/cash box

Time Commitment: 60 minutes prior to performance until 15 minutes after intermission

- Assistant Stage Manager:** Facilitates cues between Production stage Manager and cast/crew. Assists with execution of cues (i.e. moving set pieces)  
 Reports to: Production Stage Manager  
 Experience/Skill: Should have served on previous stage crews. Adult position. Clear, efficient communicator. Work well under pressure with large size cast.  
 Time Commitment: At least 2-3 weeks prior to production opening, ASM's need to attend all rehearsals. Available for every performance (school, private and public)
- Stage Crew:** Executes cues (directions) of Stage Manager(s). Moves sets etc.  
 Reports to: Stage Manager (s)  
 Experience/Skill: No previous experience required. Mature teen or older with ability to move set pieces. Must be able to follow directions.  
 Time Commitment: Available for all tech rehearsals and every performance (School, private, public)
- Follow Spot Operator:** Follows cues from Stage Manager to operate follow spot during performances.  
 Reports to: Production Manager  
 Experience/Skill: No previous experience required. Mature teen or older with ability to follow directions and stand for duration of performance.  
 Time Commitment: Available to attend rehearsals during tech week. Available 45 minutes prior to show until end of show.
- Fly Operator:** Follows cues from Stage Manager to raise and lower scenic drops.  
 Reports to: Production Manager|  
 Experience/Skill: Prefer previous experience on stage crew. Adult with ability to follow directions and physical strength to hoist and lower up to 100lbs.  
 Time Commitment: Ability to attend tech week rehearsals. Available 1 hour prior to performance through end of show.
- Prop Master:** Finds and creates hand held items for the stage production.  
 Reports to: Production Manager, Set Manager  
 Experience/Skill: Creativity is helpful but no previous experience required.  
 Time Commitment: As need for rehearsals prior to tech. Available for all tech rehearsals and performances
- Set/Props Crew:** Follows directions of Prop Master and Set Manager to create, build and paint set pieces and props. Assists with loading items into theatre and returning to shop post-production.  
 Reports to: Production Manager, Set Manager, Prop Master  
 Experience/Skill: No experience required. Ability to follow directions.  
 Time Commitment: Various hours are scheduled for evenings/weekends. Work is accomplished at Scene Shop on Wilson Ave until load-in to theatre.
- Costume Crew:** Follows directions of Costume Designers to build costumes for production.  
 Reports to: Costume Designers, Costume Shop Supervisor  
 Experience/Skill: No experience required. Ability to follow directions.  
 Time Commitment: Various hours are scheduled for evenings/weekends. Work is typically accomplished at the Hurrah building until load in to theatre.
- Wranglers:** Assist with monitoring and cuing younger cast members (Junior Company) during tech week/performances.  
 Reports to: Stage Manager (s)  
 Experience/skill: Patient adult comfortable working with many children and following directions.  
 Time Commitment: Several rehearsals prior to tech. All tech rehearsals/performances.

## MEMBERSHIP

### Enjoy the benefits of being a Hurrah member!

#### FAMILY MEMBERSHIP\*

- Exclusive discount on all 35th Season performance tickets.
- Guarantee seats for the entire season!
- Priority seating at General Admission performances.
- Member discount honored anytime. (walk-in, phone, and online with special Members only code)
- Free ticket printing or replacement.
- Free Ticket exchange. (1x per production)
- Attend meet & greets with cast members.
- Accumulate Star Points for additional discounts on tickets.
- Invitation to Members-only events.
- Subscription to Members only e-newsletter with special announcements and offers.
- Special discounted rate for the Annual Thanksgiving Trip to New York City.
- Available starting August 1, 2018 and valid entire 35th Season!

*\*Adult students with no additional participating family members may opt for Individual Membership*

#### STUDENT ENROLLMENT

- **The 2018 - 2019 classes meet between September 10, 2018 and May 11, 2019**
  - *Summer Intensive Classes, Spring Break Camp and Summer Camp will be offered in 2019. Those opportunities are not included with 2018-2019 class enrollments or fees.*
- **Divided into three terms (Fall 2018, Winter 2019, and Spring 2019), a student is enrolled from the date of joining through the last day of the Spring term (May 11, 2019)** Students do not re-enroll between terms
- New students please inquire about best placement. Must have admin approval before enrolling in Level II.5 or higher classes.
- All classes have a minimum and maximum enrollment requirement
- If appropriate, new students may be accepted during the second week of each term for a small late processing fee
- For maximum benefit, students should regularly attend the same class (es) for all three terms
- If appropriate, students may add/switch classes in between terms
- Please submit any requests for additions or changes in writing *prior to* start of subsequent term
- Add/switch requests received after term has begun are subject to small re-enrollment fee
- Parents/guardians are not expected to attend classes with their children but must be prompt in dropping off and picking up.
- **Hurrah is not responsible for students before/after classes**
- **Tuition is a flat fee, per student.** Tuition is not based on number of classes or hours of instruction.
  - One-Time Payment: Pay entire tuition fee at time of enrollment **OR**
  - Payment Plan: Pay off tuition fee in small automatic monthly installments with credit card
    - Charges are typically processed the 5<sup>th</sup> day of each month from September 2018 – May 2019. There are NO TUITION CHARGES processed in December 2018.
    - Requires a valid credit card to be kept on file for automatic processing. A small processing fee is added to each month's payment
- Tuition Discounts are available (up to one discount per student)
  - Adult Student taking 1 class = Save 25% on tuition
  - Family Discount = Save 5% on tuition for additional family members (same household)
  - Military Discount = Save 5% on tuition for Military (active or retired) dependents
  - Kenneth V. Geroe Scholarship = By application only for in-need families, save on tuition fees
- Credit charges declined for any reason will incur a \$25 *per occurrence* fee for re-processing
- Students carrying an overdue balance for more than 30 days will be unenrolled from the program
- **Cancellation/Withdraw Requests**
  - All requests for cancellations/ withdraws must be submitted in writing to Hurrah Players via ground mail or [email](mailto:info@hurrahplayers.com).
    - We confirm receipt of written requests within 2 business days via email. If you do not receive this confirmation – please contact the office
  - One-time payment students may cancel/withdraw to receive a pro-rated tuition refund/credit if written request received PRIOR TO close of business on dates noted in 2018 – 2019 Academic Calendar.
  - Monthly payment students may cancel/withdraw to stop monthly payments if written request received PRIOR TO close of business on dates noted in 2018 – 2019 Academic Calendar. There are no refunds/credits for monthly payments.

|                                  | MONDAY                 |           | TUESDAY              | WEDNESDAY              | THURSDAY       | SATURDAY                 |  | 12 |
|----------------------------------|------------------------|-----------|----------------------|------------------------|----------------|--------------------------|--|----|
| 5:30PM @ St. Paul's Blvd.        | Musical Theatre III    | Acting II | Acting II.5          | Tap III                | 9:15AM @ STP   | Tap IV                   |  |    |
|                                  | Audition Tech III / IV | Jazz I    |                      |                        |                |                          |  |    |
|                                  |                        | Tap II.5  |                      |                        |                |                          |  |    |
| 5:30PM @ Hugh R. Copeland Center |                        | Acting IV | Camera Acting        | Tap II                 | 9:00 @ HRCC    | CH Babes                 |  |    |
| 6:30PM @ ST. P                   | Musical Theatre IV     | Acting I  | Adult Tap            | Jazz III               | 10:15AM @ STP  | Jazz IV                  |  |    |
|                                  | Acting III             | Jazz II.5 | Audition Tech I / II |                        |                |                          |  |    |
|                                  |                        | Jazz II   |                      |                        |                |                          |  |    |
| 6:30 PM @ HRCC                   |                        | Improv    | Hip Hop              | Musical Theatre I / II | 10:15AM @ HRCC | Tap I                    |  |    |
| Class                            | Day                    | Time      | Location             | Instructor(s)          | Ages           | Experience Level         | Description  |    |
| Acting I                         | T                      | 6:30pm    | ST. P                | R. Boyd                | 5-7            | Intro                    | Learn stage awareness, character development and performance techniques.   |    |
| Acting II                        | T                      | 5:30pm    | ST. P                | R. Boyd                | 8+             | Beginner                 |  |    |
| Acting II.5                      | W                      | 5:30pm    | ST. P                | S. Cook                | 10+            | Beginning Intermediate   |  |    |
| Acting III                       | M                      | 6:30pm    | ST. P                | S. Cook                | 12+            | Intermediate             |  |    |
| Acting IV                        | T                      | 5:30pm    | HRCC                 | S. Cook                | 13+            | Advanced                 |  |    |
| Audition Tech I / II             | W                      | 6:30pm    | ST. P                | R. Boyd                | 8+             | Beginning / Intermediate | How to get the gig! Learn and polish audition techniques. Build audition portfolio.  |    |
| Audition Tech III / IV           | M                      | 5:30pm    | ST. P                | S. Cook                | 12+            | Intermediate / Advanced  |  |    |
| Camera Acting                    | W                      | 5:30pm    | HRCC                 | M. Haynie              | 12+            | Intermediate / Advanced  | Builds on stage acting skills to introduce and refine camera acting techniques.  |    |
| Hip Hop                          | W                      | 6:30pm    | HRCC                 | J. Dean                | 12+            | All Level                | Learn Hip-Hop steps and routines set to popular music. Great dance work out!   |    |
| The Pushers' Improv              | T                      | 6:30pm    | HRCC                 | B. McMurrin            | 12 - 18        | All Level                | In partnership with the famed Push Comedy Club, learn the beginnings of Chicago-based, long form improvisation.  |    |
| Jazz I                           | T                      | 5:30pm    | ST. P                | A. Pereira             | 5-7            | Intro                    | Learn this modern style of dance as an excellent supplement to Musical Theatre.  |    |
| Jazz II                          | T                      | 6:30pm    | ST. P                | A. Pereira             | 8+             | Beginner                 |  |    |
| Jazz II.5                        | T                      | 6:30pm    | ST. P                | L. Wallace             | 10+            | Beginning Intermediate   |  |    |
| Jazz III                         | TH                     | 6:30pm    | ST. P                | L. Wallace             | 12+            | Intermediate             |  |    |
| Jazz IV                          | S                      | 10:15am   | ST. P                | L. Wallace             | 13+            | Advanced                 |  |    |
| Co Harrison's Babes on Broadway  | S                      | 9:00am    | HRCC                 | C. Harrison            | 5-12           | All Level                | Learn Broadway style routines with dance & vocal training. "Babes" have option to participate in performances outside of class time!   |    |
| Musical Theatre I / II           | TH                     | 6:30pm    | HRCC                 | C. Harrison & R. Boyd  | 5-9            | Beginner                 | Learn Broadway style routines with dance & vocal training.   |    |
| Musical Theatre III              | M                      | 5:30pm    | ST. P                | H. Copeland & J. Dean  | 10+            | Intermediate             |  |    |
| Musical Theatre IV               | M                      | 6:30pm    | ST. P                | H. Copeland & J. Dean  | 12+            | Advanced                 |  |    |
| Tap I                            | S                      | 10:15am   | HRCC                 | C. Harrison            | 5-7            | Intro                    | Learn a style of dance characterized by the rhythmic tapping of the toes and heels. Anyone interested in performing with the summer 2019 production of DAMES AT SEA will benefit from Tap class. |    |
| Tap II                           | TH                     | 5:30pm    | HRCC                 | C. Harrison            | 8+             | Beginner                 |  |    |
| Tap II.5                         | T                      | 5:30pm    | ST. P                | L. Wallace             | 10+            | Beginning Intermediate   |  |    |
| Tap III                          | TH                     | 5:30pm    | ST. P                | L. Wallace             | 12+            | Intermediate             |  |    |
| Tap IV                           | S                      | 9:15am    | ST. P                | L. Wallace             | 13+            | Advanced                 |  |    |
| Adult Tap                        | W                      | 6:30pm    | ST. P                | L. Wallace             | 18+            | All Level                |  |    |

0

## 2018 - 2019 ACADEMY SCHEDULE\*

\* Schedule and/or offerings are subject to change. Please visit The Hurrah Family 'Team Pages' web site for updates

### AUGUST 2018

7/30-10 Summer Camp # 3  
 1 35<sup>th</sup> Season Membership /18-19 Enrollment Opens  
 6-7 Auditions: *Annie*  
 9 Summer Intensive Classes END  
 12-19 Tech/Production: *Sleeping Beauty*  
 21 Tickets on sale: *Annie*

### SEPTEMBER 2018

3 **CLOSED**  
 5 Monthly Class Tuition Processed  
 10 Fall Term Classes BEGIN  
 17 Fall Term Enrollment CLOSES  
 (Last day to withdraw/stop payments for Fall Term)

### OCTOBER 2018

5 Class Tuition on Payment Plan Processed  
 7-14 Tech/Production: *Annie*  
 8-14 **NO HURRAH CLASSES**  
 15-16 Auditions: *Hurrah for the Holidays*  
 16 Tickets on sale: *Hurrah for the Holidays & Best Christmas Pageant Ever*  
 17 Auditions: *Best Christmas Pageant Ever*  
 20 Tour ~ *Annie* @ Suffolk Center  
 31 **NO HURRAH CLASSES**

### NOVEMBER 2018

5 Class Tuition on Payment Plan Processed  
 10 Fall Term Classes END  
 14 Oct. 31 class make-up session  
 21-24 Annual Thanksgiving trip to New York  
 21-25 **CLOSED**

### DECEMBER 2018

2-9 Tech/Production: *Hurrah for the Holidays & Best Christmas Pageant Ever*  
 4 Enrollment Open for new students  
 11 Tickets on sale: *Glory of Gospel & Disney Musical*  
 17 Auditions: *Glory of Gospel*  
 24-26 **CLOSED**

### JANUARY 2019

1 **CLOSED**  
 7 Class Tuition on Payment Plan Processed  
 7 Winter Term Classes BEGIN  
 14 Winter Term Enrollment CLOSES  
 (Last day to withdraw/stop payment for Winter Term)  
 19 Auditions: *Disney Musical*

### FEBRUARY 2019

3-10 Tech/Production: *Glory of Gospel*  
 4-10 **NO HURRAH CLASSES**  
 5 Class Tuition on Payment Plan Processed  
 12 Enrollment Open for new students

### MARCH 2019

1 Spring Break & Summer Camp Enrollment Opens  
 5 Class Tuition on Payment Plan Processed  
 9 Winter Term Classes END  
 11-16 Tech/Production: *Disney Musical*  
 18 Spring Term Classes BEGIN  
 18 Auditions: *13- the Musical*  
 19 Tickets on sale: *13-the Musical*  
 25 Spring Term Enrollment CLOSES  
 (Last day to withdraw/stop payment for Spring Term)

### APRIL 2019

5 Class Tuition on Payment Plan Processed  
 15-19 Spring Break Camp

### MAY 2019

1 Summer Intensive Classes Enrollment Opens  
 6 Class Tuition on Payment Plan Processed  
 11 Spring Term Classes END  
 12-19 Tech/Production: *13-the Musical*  
 20 Auditions: *Dames at Sea*  
 21 Tickets on sale: *Dames at Sea*  
 27 **CLOSED**

### JUNE 2019

17 Summer Class Tuition on Payment Plan Processed  
 18 Tickets on sale: *Madagascar*  
 19 Auditions: *Madagascar*  
 24 Summer Intensive Classes BEGIN

### JULY 2019

1 Summer Intensive Enrollment CLOSES  
 (Last day to withdraw/stop payment for Summer Term)  
 4 **CLOSED**  
 8-19 Summer Camp # 1  
 17 Summer Class Tuition on Payment Plan Processed  
 14-28 Tech/Production: *Dames at Sea*  
 15-20 **NO HURRAH CLASSES**  
 22-8/2 Summer Camp # 2

### AUGUST 2019

1 36<sup>th</sup> Season Membership/ 19-20 Enrollment Opens  
 5-16 Summer Camp # 3  
 15 Summer Intensive Classes END  
 18-25 Tech/Production: *Madagascar*